

**MUDDY PUDDLES**  
ANNUAL REPORT  
2017-18

**MUDDY  
PUDDLES**



“Building skills  
for a good life”



“We believe in  
a community  
where all children  
are encouraged  
and enabled to  
reach their unique  
potential”

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## ACKNOWLEDGEMENT OF LAND

We acknowledge the Yuin people, the traditional custodians of the lands on which we work, and we pay our respects to the elders past, present and future.

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# CHAIR PERSONS REPORT – 2018

A momentous year for Muddy Puddles. From a fledgling organisation in November 2014 that perceived a need to provide services for children with disabilities to what we are and have now.

The start of the 2017-18 financial year had Muddy Puddles firmly entrenched in our temporary premises in Sharon Road with everyone toiling away providing services and programs whilst trying to get our head around the complexities of the NDIS and looking at ways to grow the organisation and provide more of those vital services.

A large part of our early success is that we have a strong Board and an excellent CEO in Cate McMath along with part time support staff and the unflagging and very generous support of volunteers.

In August 2017 the building program was underway at our Melaleuca Crescent site after finally ironing out the lease details with Council.

The building that you now see as a fully working Therapy Centre was made possible in the first instance by a very generous grant from the NSW Government and our heartfelt thanks goes to Andrew Constance our very supportive local member. Stage 2 was able to be completed with another generous grant from the Federal Government and we have Ann Sudmalis to thank for this.

This construction phase would not have been possible without having a project manager and fortunately one of our Board members, Bernie Basevi is (or was) a retired Builder and offered his services in a voluntary capacity. What you see now is a credit to Bernie and a big thank you is not nearly enough. A special thanks must also go to Kate Taylor, who took on the unenviable task of Project Administrator.

The building was completed in August this year and up and running almost straight away. It is a beautiful and practical building which is now working toward being fully functional.

Whilst I am at the thank yous it must be noted that the outcome that Bernie produced for us would not have been possible without the generosity of many local suppliers and contractors. Without any exceptions everyone who supplied product or worked as contractors on the building were aware and totally supportive of what Muddy Puddles is and the services it provides, and this recognition manifested itself in most cases with deeply discounted services. Cameron's Hardware, Armpell Civil, Downer Group and Bay Coast Metal Roofing are just a few. A big thanks to all involved.

Again, whilst I am on the thank yous, I need to recognise the generous support of those organisations who have provided grant monies for various programs and services; the Snow Foundation, the Challenge Foundation and the Batemans Bay Soldiers Club. We sincerely hope that they will be just as supportive in the future.

We would not be where we are today without our volunteers. Your time and unconditional support are truly cherished, thank you.

And, of course our wonderful fundraising committee which is the back bone of our endeavours to provide services to those children who are unable to obtain funding but are absolutely entitled to services. On top of the work they do and the money they raise, they all seem to have way too much fun.

The future for Muddy Puddles is bright however we need to be diligent in securing ongoing funding that will allow us to not only provide more programs and services but will allow us to grow the scope of what Muddy Puddles can offer and the area that we work in. It is essential in the medium term that we offer programs and services right throughout the Eurobodalla Shire.

Our goal is to use what funding we have over and above that generated by programs and services to provide staff development and build a strong

and committed team. Ideally, we need to build our team so that in the not too distant future we will be able to provide a comprehensive suite of services including a full diagnostic service.

Funding is challenging. The NDIS is still a work in progress, so another focus is looking at ways of maximising the funding that is available to eligible families and working out how to help families that are not at present eligible to obtain funding. Working through the necessary paperwork can be quite daunting.

In closing I would like to thank Cate McMath our CEO and her team for a fantastic effort. And thanks to all our therapists, educators and program people. Your commitment and loyalty are very much appreciated.

It would be remiss of me to not single out Anne Minato for special mention. Anne is the heart and soul of Muddy Puddles.

Challenges ahead but we are up for it.

Best Regards to all



John Wakelin  
Chairperson



## MISSION

“Muddy Puddles provides opportunities in the Eurobodalla for children and young people with disability to build skills for a good life. Working together with families, carers and the community we provide therapy, development programs and individual supports to promote personal growth, awareness and inclusion”

## VALUES

- Flexible
- Inclusive
- Respectful
- Sustainable
- Transparent

## STRATEGIC PLAN



### OUR CLIENTS

**GOAL:** To develop skills of children with a disability, and their families, so they can reach their unique potential



### OUR PRESENCE

**GOAL:** To create a welcoming 'hub' for families and the community to receive support, information and direction



### OUR TEAM

**GOAL:** To improve the capacity of our team to support our clients and the community



### OUR SUSTAINABILITY

**GOAL:** To deliver a sustainable and professional service in the Eurobodalla



## CEO SUMMARY

What an exciting and productive year it has been! We have had a great deal of change and movement in a positive direction. As a team and community, we have grown, created and enhanced our offering to support children with a disability and their families to build skills for a good life.

This Annual Report documents the progress we've made in the first year of our Strategic Plan 2017-20. We have seen significant achievements in the development of our service, the expansion of our team, our presence in the community and most importantly in building the capacity of children and families.

We juggled many competing priorities this year and the stamina and persistence of our team cannot be underestimated. Our most significant accomplishment must be the building of our new therapy centre. This

contemporary and welcoming building is a hub for the Eurobodalla community and has received glowing reports from families, service providers and the community at large.

Meanwhile, we also built our team, welcoming a number of new professionals on board, more client support roles and grew our volunteer support to over 30 people. I must thank our skilled and dedicated team who give so much of themselves to shape Muddy Puddles into the life-changing service it needs to be.

Our organisation would not exist without the support of the families we serve. Thank you to those families who encourage us, use our service, are patient as we improve our processes, understand when we can't meet every need and make suggestions on what they would like to see provided. To the families of the Eurobodalla, we are here

to meet your needs, so speak up and let us know what you want.



Cate McMath  
CEO



# SUMMARY OF OUR YEAR 2017-18

“During the year we provided services to **156 children and their families** to support their personal growth”

This was achieved through our professional and skilled local team:



**7 educators and therapists**



**6 program assistants**



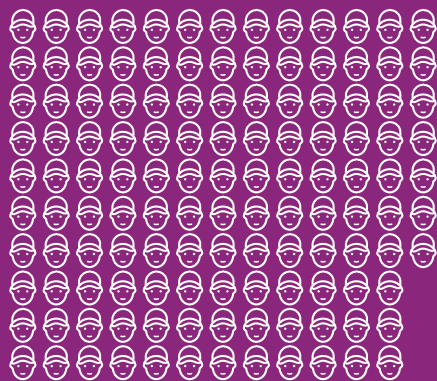
**3 in administration**



**36 volunteers**



**17 capacity building group programs**



**127 children accessed therapy services**



**86 children accessed capacity building groups**



**21 children accessed individual support to enable participation**



**We provided over 1800 hours of individual therapy and support to children**



**Children received over 1600 hours of capacity building group time**



**Parents and carers received 216 hours of support**

# OUR CLIENTS



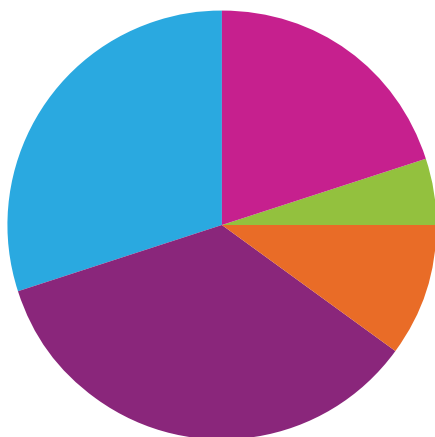
Our primary objective is to develop skills of children with a disability, and their families, so they can reach their unique potential.

## EXPAND COVERAGE AND RANGE OF INNOVATIVE, EVIDENCE BASED AND SUSTAINABLE SERVICES

To build the capacity of the children attending our service, we offered a mix of individual therapy sessions, group programs and client support hours. Our therapists worked with clients in their homes, in the school environment, in the community and at our centre.

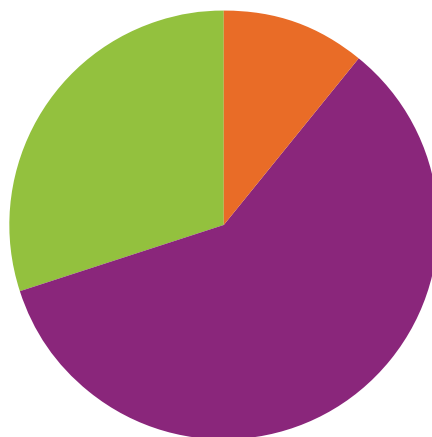
Group programs proved popular and we expanded our range to offer programs on four days of the week. We also expanded our coverage to deliver programs in Moruya as well Batemans Bay. We ran 17 capacity building group programs during the year, facilitated by a therapist or educator and supported by program assistants. We aim to make our programs fun and engaging so the children don't feel like they are coming to 'therapy'. Feedback indicates they enjoy the groups and find the social aspect a great bonus.

**INDIVIDUAL SESSIONS BY THERAPIST  
FY2018**



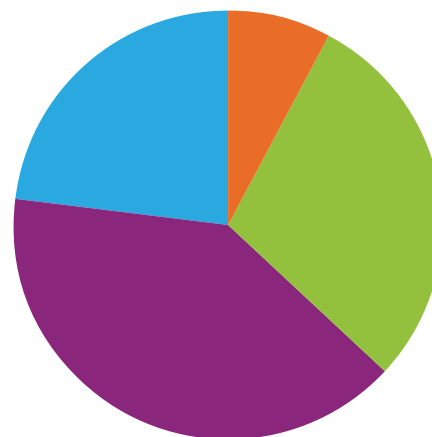
- Psychologist
- Speech Therapist
- Behaviour Therapist
- Music Therapist
- Occupational Therapist

**CLIENTS BY LOCATION  
FY2018**



- Moruya
- Narooma
- Batemans Bay

**CLIENTS BY AGE  
FY2018**



- 0-6yrs
- 7-12yrs
- 13-16yrs
- 17+yrs



## EARLY YEARS

Jump In and Jump Start – our early childhood early intervention groups provided opportunities for children under seven years to build their skills and get ready for the transition to school.



JUMP IN

## PRIMARY YEARS

A variety of programs concentrating on social skills, emotional regulation and positive behaviour.



SHAKE IT OFF



DESIGN STUDIO



SPEECH THERAPY

## TEENS

Programs offered engaged the participants in a variety of activities concentrating on life skills, coping with emotions and self-discovery.



KICK-M



LEGO CLUB



FIREPIT



COOKING CLUB



COOKING CLUB - COMMUNITY CENTRE

### NDIS SUPPORT

Navigating the new world of the NDIS has not been easy for families, our team and other service providers. We have all been on a steep learning curve and have tackled the challenges in a positive way. We have spent a great deal of time supporting clients to understand the NDIS, gather evidence for planning meetings and for plan review meetings. Things have been particularly difficult for those families with children under seven years of age. These children have been slow to enter the NDIS and have subsequently gone without early intervention. We identified this gap early on and have supported families to access programs at a heavily subsidised rate while they wait for NDIS plan to come into effect.

### IMPROVE EFFECTIVENESS OF EXISTING SERVICES

In order to measure the effectiveness and suitability of services we developed a program evaluation survey that is distributed to parents/carers after every program. It captures overall satisfaction and examines whether a child has developed skills in relation to Relationships and Belonging, Autonomy and Decision Making, and Challenge and Contribution. The survey responses also inform program design.

### STRENGTHEN OUTREACH

We visited schools and preschools throughout the region and as our team grew, we were able to provide more services within the school setting. We are committed to working collaboratively with schools and other supports in a child's life to ensure everyone is working towards the same goals.



# OUR TEAM



## BUILD OUR TEAM

This year was all about building the team to provide more services to our community. We welcomed six Program Assistants, two educators, a behaviour specialist, a drama therapy practitioner, a speech pathologist and 20 new volunteers.

We continued our relationship with the University of Canberra and their Occupational Therapy program. We had six OT masters students throughout the year for approximately 9 week placements. All students were of a high calibre and contributed significantly in the short time they were with us.



**Emma**, educator  
**Renee**, admin  
**Chris**, educator



**Julie**, psychologist



**Leah**, Program Assistant



**Nicole**, admin



**Kim**, music therapist



**Michaela**, drama therapist  
**Tina**, director



**Heidi**, Occupational Therapist



**Louise**, speech therapist

## OUR VALUABLE VOLUNTEERS



**Christine Lowe** and her husband **Mick** hosted the wonderful Garden Party in March



**Linda Gorman**, florist extraordinaire, and her helpers **Helen Smart**, **Ari Stavros**, **Tina Philip** and **Bill Gorman** at the Mother's Day Flower Stall in May



**Randall Davies**, **Sonia Pope**, **Margaret De Smet** and **Tyrone Baker** cooking a mean sausage at Bunnings



**Anne Minato** and **Eva Sutton** learning all about first aid at South Coast Colleges



**Dave Lake** sampling a sausage cooked by **Col Hollier** and **Randall Davies** at the Monster Garage Sale



Volunteer **Helen Daley** helping some budding chefs in the Cooking Club



**Cherie Hall** and **Stipe Baric** with **Captain Stubling** at the Murder Mystery Dinner in May



Beja Smith, Marg Hollier and Jo Lake, the original fundraising team, since 2015!



**Ray** and **Lucy Murdock** with **Captain** and **Chelsea Stubling** at the Murder Mystery Dinner in May





**Beja Smith**, Queen of Hearts,  
and **Pam Humphries**, the Mad Hatter,  
at the Mad Hatter's Tea Party in January

## OUR BOARD AND MANAGEMENT



### **JOHN WAKELIN CHAIRPERSON**

John is a semi-retired businessman who joined the board of Muddy Puddles in March 2015. He is a Vietnam Veteran who found his way to Batemans Bay in 1969. He has had a long, interesting and successful business career ranging from air conditioning contracting to manufacturing, land and property development and aged care. He is heavily involved in the community and is still active in business.



### **OSCAR GENTNER VICE CHAIR**

Oscar is a fully qualified disability service CEO who has recently retired from full time work. His qualifications include management & administration degrees, accounting and auditing qualifications. As a consultant and trainer he has delivered many specific industry training programs and has diverse human & industrial relations experience. Oscar joined Muddy Puddles in 2015.



### **TINA PHILIP OAM DIRECTOR**

Tina Philip joined Muddy Puddles in January 2016 after having retired the previous year from her long-term employment in the mental health field as a psychiatric nurse consultant. Tina has extensive clinical experience spanning over 40 years and is well known for her commitment to the development and enhancement of services in rural area. She is a passionate advocate for individuals and their families who experience complex problems.



### **ELIZABETH HUPPERTZ DIRECTOR**

Elizabeth is a tutor in Nursing and Disabilities at South Coast Colleges and has a long career in clinical service and consultancy. She has volunteered in disability services in Vietnam and Cambodia since 1999 and visits there regularly. Elizabeth was appointed to the Board in 2018.



### **TRACY MAYO DIRECTOR**

Tracy was appointed to the Board of Muddy Puddles in August 2016 and brings to the organisation her 25 years' experience across disability, child protection, homelessness, family violence and therapeutic services. She has a Bachelor of Social Science, majoring in Psychology and Sociology, as well as a Diploma of Business Management and senior level certification in WHS. Tracy is currently the Regional Manager for SouthCare, Southern NSW and Western Region.



### **BERNIE BASEVI DIRECTOR**

Bernie is a semi-retired businessman and builder with over 35 years' experience in the building industry. He has also been greatly involved in the community, with life memberships of Apex Clubs of Australia, Braidwood Servicemen's Club, Malua Bay Fishing Club, and Malua Bay Bowling and Recreation Club, attesting to that involvement. Bernie is a current director of Malua Bay Bowling and Recreation Club, and chairman of the Parish Pastoral Council of St. Bernard's Parish Batehaven.


**DR ANDREW ELEK SECRETARY**

Dr Andrew Elek is a Visiting Research Fellow of the Crawford School of Economics and Government at the Australian National University (ANU). He has worked extensively in development economics in South Asia and the South Pacific, and as a Senior Economist with the World Bank. During his time with the Australian Government, he was the inaugural chairman of APEC Senior Officials, with a central role in the establishment of the Asia Pacific Economic Cooperation (APEC) 1989.


**ANNE MINATO TREASURER**

Anne was a founding member of Muddy Puddles and has been its Treasurer since its inception in November 2014. Anne is a qualified Bookkeeper and BAS Agent and a retired primary teacher with many years' experience, including special needs in a pre-school environment. She and her husband have been involved in small business in the local area for over 25 years. She has many years' experience in both paid and voluntary roles with a number of not for profit organisations.


**CATE MCMATH CEO**

Cate joined Muddy Puddles in 2015 and has enjoyed the challenge of building the team and framework for the organisation. She spent many years in Melbourne consulting to companies in the quality management space and has held senior HR roles in the corporate sector. After completing a Bachelor in Economics and Marketing, Cate started her career in marketing and worked for the Thai Government in Bangkok before returning home to start a family. Cate is familiar with the joys and challenges of having a child with a disability as her eldest daughter has a moderate intellectual disability.





# OUR PRESENCE



## DEVELOP OUR NEW BUILDING

The Muddy Puddles name has spread far and wide during the year, in part due to the prominence of our new building in Batemans Bay. It's been lovely to hear the community talking about the building and watching its progress as they whiz past on George Bass Drive. Since the Sod Turning ceremony in August, the community has had nothing but positive things to say about the building.

## TARGETED MARKETING AND COMMUNICATIONS

Our newsletter distribution has grown and our social media presence has improved. We have engaged in the community by attending events such as the Baby and Toddler Expo, the Starting Schools Expo and the Seaside Carnivale. Our efforts were recognised by the business community when we were a Finalist in the Eurobodalla Business Awards in 2017.

## CONNECT WITH OUR COMMUNITY

By attending the local interagency meetings for early childhood, families and the disability sector we are able work collaboratively with other organisations for the benefit of the Eurobodalla Community. This year we connected with GPs and paediatricians to inform them of our service and begin a conversation about diagnostic pathways. We have a lot more work to do in this area and look forward to making progress in being able to offer families more choice in how, when and where they can access assessment and diagnostic services.









# OUR SUSTAINABILITY

## ENGAGING VOLUNTEERS AND ACTIVE FUNDRAISING IS ESSENTIAL FOR OUR SUSTAINABILITY

### MUDDY PUDDLES VOLUNTEERS AND FUNDRAISING

Muddy Puddles recognises and values the input made by volunteers as a key asset to the organisation. As a non-government, not for profit organisation it is essential that costs are reduced and funds are raised to support the growing number of families requiring services in the Eurobodalla.

In the last financial year our base of volunteers has reached over 30. The roles and services that are provided are flexible and varied. All Board members, for example, are volunteers and, in addition to their role as directors, they take on various tasks within the organisation such as financial administration, project management, overseeing the new building and maintenance, all free of charge. This is a huge cost saving.

Other volunteers support educators and therapists in program delivery and parent support groups as well as carrying out duties such as administration, cleaning and gardening. As the number of volunteers has increased it has been necessary to have another volunteer take on the role of coordinator to ensure continuity and allow volunteers to help in the areas that they feel they are best suited to and that they enjoy.

Providing services in kind is one aspect of cost saving but the situation remains that although NDIS plans assist some families there remain several families identified, in particular in the area of early childhood early intervention, whose needs are not currently being met. Funds raised go some way to improving access and support for these families. It is therefore necessary to raise additional funds to assist these families in need.

The fundraising committee and numerous volunteers have again worked tirelessly throughout the year organising a variety of fundraising events. These events have all been well supported by the community, and above all are great fun while at the same time raising the profile of our organisation.

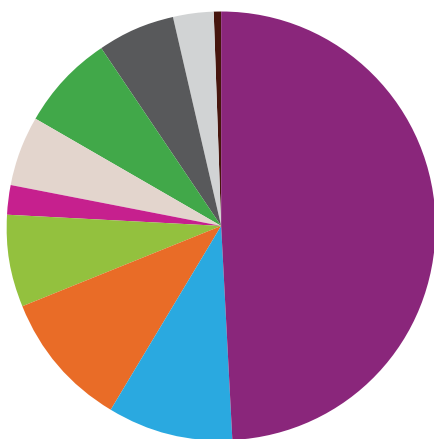
Our 2017 raffle with the major prize being a trip to Japan with accommodation was a huge success. A special thank you to Ben Clark from Ekimne in Niseko, Japan and Krystal Hughes from Escape Travel Batemans Bay for their generous contributions. Volunteers spent many hours at Moruya Markets and various shopping centres across the Shire selling tickets. This was also a great opportunity to raise the profile of Muddy Puddles and promote the range of services we provide as well as attract additional volunteers. The raffle was drawn at our family Mad Hatter's Tea Party in January 2018.

The support of the Eurobodalla community businesses (too numerous to mention) contributing goods for raffles and auctions, allowing donation boxes at their place of business and promoting our services and upcoming fundraising events has been greatly appreciated.

On behalf of the Muddy Puddles Board of Directors I would like to reiterate that community support and the passion and enthusiasm of our volunteers are vital to the ongoing success of our organisation. Well done to a great team. We look forward to another year.

Tina Philip OAM  
Fundraising Committee Chair

FUNDRAISING FY2018



- Raffle \$17,404.11
- Garage Sale \$3,327.50
- Donation Boxes \$3,585.33
- Golf Day \$2,520.00
- Bunnings BBQ \$757.14
- Bay Liners Stampede \$1,857.09
- Garden Party \$2,508.50
- Murder Mystery Dinner \$2,137.28
- Mothers Day Flowers \$1,070.56
- Other \$106.29





GARDEN PARTY



RAFFLE DRAW



MURDER MYSTERY DINNER



GRANDPARENTS GARDEN TEA



BUNNINGS SAUSAGE SIZZLE



MONSTER GARAGE SALE



CATALINA LADIES GOLF DAY



RAFFLE DRAW



DONATION BOXES



MOTHERS' DAY FLOWER STALL

# FINANCIAL REPORT 2018

Unsurprisingly, the financials for the 2017-18 financial year were dominated by the capital grants for the construction of our new premises.

The net profit for the year was significantly higher than the previous year because, as the building progressed, the grant monies were recognised as income. Since receiving the \$1,500,000 capital grant from the NSW Government in 2015, we have used the interest received and a proportion of the funds for the provision of services. This necessity resulted in a shortfall in funds for the building, so it was decided to stage the construction. In December 2017, the Commonwealth Government realised the importance of this facility in the Eurobodalla and injected \$550,000 for Stage 2, the consulting wing of the building.

Another major impact on the financials for 2017-18 was the rate of take-up of the NDIS in the local area. Although the NDIS rolled out in the Eurobodalla in July 2016, it wasn't until July 2017 that we saw the first plans come in and it was slow progress from there, with the number of clients increasing monthly over the year. By the end of the financial year roughly 88% of clients had access to NDIS funding.

Muddy Puddles, through fundraising efforts and generous donors, is still assisting those clients who are in need but don't have NDIS funding or are waiting for assessment.

As a startup not for profit organisation, we are mindful of keeping expenditure in check and strive to meet budget constraints while providing a quality service for our clients and their families.

An important milestone for Muddy Puddles was being granted Third Party Verification as a Registered NDIS provider in August 2017. This was made possible through the hard work of volunteer Kate Taylor who wrote all the policies and procedures and planned the verification process.

In a very challenging, continually changing environment, Muddy Puddles has established itself as a provider of choice for many families in the Eurobodalla. We are proud of our growing reputation in the community.



Anne Minato  
Treasurer

**“We recognise the ongoing contributions of The Snow Foundation, The Challenge Foundation and Batemans Bay Soldiers Club – we appreciate their continued support”**





# 2017-18 SIGNIFICANT FINANCIAL HIGHLIGHTS



## NDIS INCOME

Income from NDIS increased over the year to **\$271,460**



## FUNDRAISING

Net fundraising dollars grew by **\$18,569**



## ASSETS

Net assets increased to **\$1,307,326**



## DONATIONS

Donations received increased by **\$11,740**



## GRANTS

Grants received increased by **\$14,233**



## RECEIVED

Muddy Puddles **received an unqualified audit report** from our auditors, Hales Douglass Pty Ltd

**PROFIT & LOSS FOR THE YEAR ENDED 30 JUNE 2018**

	2018	2017
REVENUE FROM FEES	370,539	30,809
DONATIONS RECEIVED	22,679	10,939
FUNDRAISING	43,003	31,771
GRANTS RECEIVED	1,208,809	267,880
INTEREST RECEIVED	18,165	45,512
OTHER INCOME	130	9,208
DIRECT SERVICE COSTS	-228,363	-49,755
ADMINISTRATION COSTS	-39,203	-53,547
CLIENT SUBSIDY	-24,674	0
FUNDRAISING EXPENSES	-8,232	-15,568
EMPLOYEE, BOARD & VOLUNTEER COSTS	-220,084	-136,744
PROPERTY EXPENSES	-5,556	-4,610
TRAINING & OTHER EXPENSES	-2,795	-2,947
<b>NET PROFIT/(LOSS)</b>	<b>1,134,418</b>	<b>132,948</b>

**STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2018**

	2018	2017
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>		
RECEIPTS FROM OPERATING ACTIVITIES	843,381	102,430
PAYMENTS TO SUPPLIERS AND EMPLOYEES	-419,343	-231,939
INTEREST RECEIVED	18,165	45,512
<b>NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES</b>	<b>442,203</b>	<b>-83,997</b>
<b>CASH FLOW FROM INVESTING ACTIVITIES</b>		
PAYMENTS FOR PROPERTY, PLANT AND EQUIPMENT	-937,189	-59,315
<b>NET CASH PROVIDED BY (USED IN) INVESTING ACTIVITIES</b>	<b>-937,189</b>	<b>-59,315</b>
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS HELD	-494,986	-143,312
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	1,327,002	1,470,314
<b>CASH AND CASH EQUIVALENTS AT END OF YEAR</b>	<b>832,016</b>	<b>1,327,002</b>

**STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2018**

	2018	2017
<b>ASSETS</b>		
<b>CURRENT ASSETS</b>		
CASH AND CASH EQUIVALENTS	832,016	1,327,002
RECEIVABLES	39,297	25,208
PREPAYMENTS	1,537	1,537
<b>TOTAL CURRENT ASSETS</b>	<b>872,850</b>	<b>1,353,747</b>
<b>NON-CURRENT ASSETS</b>		
PROPERTY, PLANT AND EQUIPMENT	998,764	66,284
<b>TOTAL NON-CURRENT ASSETS</b>	<b>998,764</b>	<b>66,284</b>
<b>TOTAL ASSETS</b>	<b>1,871,614</b>	<b>1,420,031</b>
<b>LIABILITIES</b>		
<b>CURRENT LIABILITIES</b>		
TRADE AND OTHER PAYABLES	550,054	1,238,020
CURRENT PROVISIONS	14,234	9,103
<b>TOTAL CURRENT LIABILITIES</b>	<b>564,288</b>	<b>1,247,123</b>
<b>NON-CURRENT LIABILITIES</b>	<b>0</b>	<b>0</b>
<b>TOTAL LIABILITIES</b>	<b>564,288</b>	<b>1,247,123</b>
<b>NET ASSETS</b>	<b>1,307,326</b>	<b>172,908</b>
<b>EQUITY</b>		
ACCUMULATED SURPLUS	1,307,326	172,908
<b>TOTAL EQUITY</b>	<b>1,307,326</b>	<b>172,908</b>

## Directors' Report

30 June 2018

### Directors

### Company Secretary

Anne Minato

### Director's Meetings

During the financial year, 10 meetings of directors (including committees of directors) were held. Attendances by each director during the year were as follows:

	Directors' Meetings	
	Number eligible to attend	Number attended
John Wakelin	10	7
Tracy Mayo	10	9
Anne Minato	10	10
Andrew Elek	10	8
Oscar Gentner	10	4
Eric Llyod	3	1
Bernie Basevi	10	9
Tina Philip	10	8
Christine Lowe	5	4
Elizabeth Huppatz	2	1

### Principal activities

In 2017-18 Muddy Puddles continued its establishment as a provider of choice for children with a disability in the Eurobodalla.

### Operating Results

During the year the company achieved a net surplus of \$1,134,418 (2016: \$132,948). This surplus appears significantly higher than the previous year due to the majority of the Capital Grant Funding for the building being recognised this year as income. This has been recognised as income as the building construction was substantially completed in the 2018 Year. This significant construction spend has also resulted in a large decline in cash on hand at the end of the year, however this is as expected and overall construction costs are ahead of budgeted expectations.

### Auditor's independence declaration

The auditor's independence declaration in accordance with the *Australian Charities and Not-for-Profits Commission Act 2012* for the year ended 30 June 2018 has been received and can be found on page of the financial report.

Signed in accordance with a resolution of the Board of Directors:

Director: .....  
John Wakelin

Director: .....  
Anne Minato

Dated this 12th day of November 2018



**Eurobodalla Education and Therapy Services Ltd**

ACN 601 862 042

**Auditor's Independence Declaration under section 60-40 of the Australia Charities and Not-for-profits Commission Act 2012 to the Directors of Eurobodalla Education and Therapy Services Ltd**

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2018, there have been:

- (i) no contraventions of the auditor independence requirements as set out in the *Australian Charities and Not-for-Profits Commission Act 2012* in relation to the audit; and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit.

Chartered Accountants

A handwritten signature in cursive script that reads 'Andrew Hare'.

Andrew Hare  
Partner

Date this 12th day of November 2018

Ulladulla NSW 2536



## Eurobodalla Education and Therapy Services Ltd

# Independent Audit Report to the members of Eurobodalla Education and Therapy Services Ltd

## Report on the Audit of the Financial Report

### Opinion

We have audited the accompanying financial report, being a special purpose financial report of Eurobodalla Education and Therapy Services Ltd (the Company), which comprises the statement of financial position as at 30 June 2018, the statement of comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the directors' declaration.

In our opinion, the accompanying financial report of the Company is in accordance with the *Australian Charities and Not-for-Profits Commission Act 2012*, including:

- (i) giving a true and fair view of the Company's financial position as at 30 June 2018 and of its financial performance for the year ended; and
- (ii) complying with Australian Accounting Standards to the extent described in Note 1 and the *Australian Charities and Not-for-Profits Commission Regulation 2013*.

### Reporting under the *Charitable Fundraising Act 1991 (NSW)*

In our opinion:

- i) the financial report gives a true and fair view of the Company's financial result of fundraising appeal activities for the financial year ended 30 June 2018;
- ii) the financial report has been properly drawn up, and the associated financial records have been properly kept for the period ended 30 June 2018, in accordance with the *Charitable Fundraising Act 1991 (NSW)* and Regulations;
- iii) money received as a result of fundraising appeal activities conducted during the period ended 30 June 2018 has been properly accounted for and applied in accordance with the *Charitable Fundraising Act 1991 (NSW)* and Regulations; and

there are reasonable grounds to believe that the Company will be able to pay its debts as and when they fall due.

### Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Company in accordance with the auditor independence requirements of the *Australian Charities and Not-for-Profits Commission Act 2012* and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Emphasis of Matter - Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the directors' financial reporting responsibilities under the *Australian Charities and Not-for-Profits Commission Act 2012*. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

### Responsibilities of Directors for the Financial Report

The directors of the Company are responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the requirements of the *Australian Charities and Not-for-Profits Commission Act 2012* and is appropriate to meet the needs of the members. The directors' responsibility also includes such internal control as the directors determine necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the directors are responsible for assessing the the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the Company or to cease operations, or have no realistic alternative but to do so.

### Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- - Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- - Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- - Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- - Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Hales Douglass



Andrew Hare  
Partner

Ulladulla NSW

Dated this 12th day of November 2018





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